



# Reporting Valid and Reliable Data for BJA's Performance Measures

**Second Chance Act:  
Technology Careers Training Demonstration Projects for  
Incarcerated Adults and Juveniles**



**February 25, 2011**

- Grant Requirements
- Performance Measurement
- Data Collection
- Reporting Performance Measurement Data

- Participate in an online reporting tool training session
- Collect and report performance measurement data
- Report accurate data!
- Submit data reports as required



- **BJA Mission**

To support law enforcement, courts, corrections, treatment, victim services, technology, and prevention initiatives that strengthen the nation's criminal justice system

Performance measurement is a method of collecting information to determine whether a program achieves its goals and objectives

- Provides a “temperature” reading
  - it may not tell you everything you want to know,
  - but provides a quick and reliable gauge of selected results
  - It is not exhaustive
- Measures progress of the activities quantitatively (*by the numbers*)



## Performance Measurement & Data Collection

- Performance measurement and data collection are building blocks of evaluation
- Hard proof of what/how/when/why your program is doing
- Documentation supports sustainability efforts

### ***Specifically:***

- Strengthens accountability
- Demonstrates need for Training and Technical Assistance
- Improves customer service
- Supports strategic planning and goal setting
  - Provides feedback used by BJA to adjust where dollars go in subsequent solicitations

## How is the Data Used?

- Used to assess whether the federal program achieves its intended goals and objectives
- Provides an indication as to whether further information is needed
- BJA uses the data to inform management and program decisions that may impact funding
- Grantees can use the data to enhance and monitor program performance
- The measures overtime and can be compared with other Second Chance Act grantees to represent baseline averages



## How is My Data and Information Reported?

- BJA Performance Measurement Tool (PMT)
- Data and information is collected in 2 ways:
  - Quantitatively (numbers)
  - Qualitatively (text and narratives)
- Data entry is every 3 months or quarter. This is referred to as a “reporting period”



## General Award Information

Question	Information Grantee Reports
<b>Was there grant activity as of the last day of the reporting period?</b>	A. Please choose yes or no B. If no, please explain

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### ***What does it mean?***

Grant activity is defined as proposed activities in the BJA-approved grant application that are implemented or executed.



## General Award Information

Question	Information Grantee Reports
<b>Federal congressional district where services are provided</b>	A. Select all Federal congressional district(s) from the drop down-box.

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### ***What does it mean?***

The selections will represent by federal congressional district where activities occur.



# General Award Information

Question	Information Grantee Reports
<b>Is the project implementing an evidence-based practice?</b>	Select One: <ul style="list-style-type: none"><li>▪ Yes</li><li>▪ No</li></ul> If yes, select one source from which the program model was cited: Select from drop-down box

## ***What does it mean?***

Evidence-based programs and practices are those that have been shown, through rigorous evaluation and replication, to be effective at preventing or reducing arrests, recidivism, or related risk factors. Evidence based programs or practices can come from many valid sources. Evidence based practices may also include practices adopted by agencies, organizations or staff which are generally recognized as “best practice” based on research literature and/or the degree to which the practice is based on a clear, well-articulated theory or conceptual framework. Some sources for evidence-based models may include:

- Center for Mental Health Services’ National GAINS Center
- Center for Substance Abuse Services’ Treatment Improvement Protocol 44
- SAMSHA’s Guide to Evidence-Based Practices on the Web



# General Award Information

Question	Information Grantee Reports
Implementing Organization Type	Select One: <ul style="list-style-type: none"><li data-bbox="981 449 1344 486">• Non-profit organization</li><li data-bbox="981 501 1282 538">• Tribal government</li></ul>

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## ***What does it mean?***

Select the type that best describes your organization.



## General Award Information

Question	Information Grantee Reports
Is the implementing organization faith-based?	Select One: <ul style="list-style-type: none"><li>• Yes</li><li>• No</li></ul>

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### ***What does it mean?***

Organizations nationwide may self-define themselves as faith-based organizations.



# General Award Information

Question	Information Grantee Reports
Is the implementing organization community based?	Select One <ul style="list-style-type: none"><li>• Yes</li><li>• No</li></ul>

## ***What does it mean?***

BJA defines community-based programs as found in statute 42 U.S.C. § 3791(a) (11): neighborhood or community-based organizations are "organizations, including faith-based ... representative of communities or significant segments of communities."



## General Award Information

Question	Information Grantee Reports
<b>At what point does your program provide services for offenders?</b>	A. Pre release B. Post release C. Both pre- and post release

### ***What does it mean?***

This measure is used to indicate the point in the judicial process where program intervention takes place. Report whether program services were provided pre release, post release, or both pre- and post release.

Question	Information Grantee Reports
<b>What type of technology occupation is the program designed for?</b>	A. Please describe the type of technology occupation the program is designed for

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### ***What does it mean?***

The purpose is to allow the grantee to explain the types of technology field and occupation for which the technology careers grant will be used.



# General Award Information

Question	Information Grantee Reports
<b>Has a technology career-specific curriculum for offenders been developed?</b>	Select One: <ul style="list-style-type: none"><li>• Yes</li><li>• No</li></ul>

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## ***What does it mean?***

The purpose is to indicate whether the technology career curriculum (including lesson plans and other materials) have been created for the program.

Question	Information Grantee Reports
If yes, has the curriculum been pilot tested?	Select One: <ul style="list-style-type: none"><li data-bbox="993 454 1093 482">▪ Yes</li><li data-bbox="993 505 1081 534">▪ No</li></ul>

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### ***What does it mean?***

The purpose is to indicate whether the technology career curriculum has been reviewed and tested by a group of individuals (not including developers of curriculum) for feedback prior to implementation.

Question	Information Grantee Reports
Has the curriculum been certified?	Select One: <ul style="list-style-type: none"><li data-bbox="993 454 1116 486">• Yes</li><li data-bbox="993 505 1105 538">• No</li></ul>

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### ***What does it mean?***

The purpose is to indicate whether the technology career curriculum has been recognized by a governing body in the industry as meeting or exceeding industry standards.



# Program Performance Measures

Measure	Data Grantee Reports
Length of program operation	A. Total number of months the program has been in operation

## ***What does it mean?***

This measure is used to indicate the planning and establishment of the reentry project. The “A” value represents the total number of months the program has been in operation. Include time from when the program began any planning activities until the current stage of the program.

Program records are the preferred data source.



# Program Performance Measures

Measure	Data Grantee Reports
<b>Number of technology career partnerships established</b>	A. Total number of NEW technology career partnerships established as of the last day of the reporting period

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## ***What does it mean?***

- This measure is used to determine the extent of partnerships established with a technology career partner.
- Technology career partners may include for-profit and non profit organizations whose focus is in the technology industry.

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## ***How to report ...***

- The “A” value represents the total number of NEW technology career partnerships established as of the last day of the reporting period.



# Program Performance Measures

Measure	Data Grantee Reports
<b>Number of memorandums of understanding (MOUs) developed or signed with technology career partners</b>	A. Total number of new MOU's developed or signed with technology career partners as of the last day of the reporting period

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## ***What does it mean?***

This measure is used to determine the extent of partnerships established with a technology career industry partner.

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## ***How to report ...***

The "A" value represents the total number of new MOUs developed or signed with technology career partners as of the last day of the reporting period.

# Program Performance Measures

Measure	Data Grantee Reports
<b>Staff retention rate</b>	<ul style="list-style-type: none"> <li>A. Number of staff who have left technology career services for any reason as of the last day of the reporting period</li> <li>B. Total number of staff in technology career services as of the last day of the reporting period (include those who have left and not left)</li> </ul>

## ***What does it mean?***

This measure is used to indicate the extent of planning and establishment of a technology career program.

Staff should include any individuals directly working with the participants of the technology career services. This includes instructors, case managers, administrative personnel, or any other staff members directly working with participants.

## ***How to report ...***

The “A” value represents the number of staff who have left the program for any reason as of the last day of the reporting period.

The “B” value represents the total number of staff in the program as of the last day of the reporting period.

# Program Performance Measures

Measure	Data Grantee Reports
<b>Number of instructors trained in technology career curriculum</b>	A. Total number of instructors working in technology career services  B. Number of instructors trained in the technology career curriculum as of the last day of the reporting period

## ***What does it mean?***

This measure is used to determine the activity of training instructors who teach the technology career curriculum.

Instructors are defined as staff members who directly provide classes with technology career participants.

Program records are the preferred data source.

## ***How to report ...***

The “A” value represents the total number of instructors working in technology career services.

The “B” value represents the number of instructors in the technology career curriculum during the reporting period.



# Program Performance Measures

Measure	Data Grantee Reports
<b>Number of program slots in technology career Project</b>	A. Total number of program slots available in technology career services as of the last day of the reporting period

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## ***What does it mean?***

This measure is used to determine how offenders were identified and assessed to participate in technology career services.

A slot is a space or position used to determine the number of individuals who can be provided services, based on available staff and program funds.

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## ***How to report ...***

The “A” value represents the total number of program slots available in technology career services as of the last day of the reporting period



# Program Performance Measures

Measure	Data Grantee Reports
<b>Frequency of technology career classes offered</b>	Select the frequency of the technology career classes offered: A. Monthly B. Bi weekly C. Weekly D. 2 times a week E. 3 times a week F. 4 times a week G. Other H. If other, please specify (textbox)

## ***What does it mean?***

This measure is used to determine the extent of classes offered

Select the frequency of the technology career classes offered to technology career participants.

Program records are the preferred data source.



# Program Performance Measures

Measure	Data Grantee Reports
<b>Length of technology career services training</b>	Select the length of the technology career services training: A. 8 weeks B. 10 weeks C. 12 weeks D. 16 weeks E. 20 weeks F. 24 weeks G. Other H. If other, please specify (textbox)

## ***What does it mean?***

This measure is used to determine the length of the actual training session

# Program Performance Measures

Measure	Data Grantee Reports
<b>Number of offenders who received a risk and needs assessment</b>	A. Total number of offenders who received a risk/needs assessment as of the last day of the reporting period

## ***What does it mean?***

- This measure is used to determine how offenders were identified and assessed to participate in the program.
- A risk assessment is an analysis that helps to determine the placement, supervision, and reentry options of an offender. The risk assessment can also identify factors that may lead an offender to re offend.
- A needs assessment identifies services needed by an offender. The needs assessment can be used to develop a case or reentry plan for the offender. The needs assessment focuses on the offender's criminogenic needs. (deficits that have contributed to past offending behavior).
- Program records are the preferred data source.

## ***How to report ...***

- The "A" value represents the total number of offenders who received a risk and needs assessment as of the last day of the reporting period.



# Program Performance Measures

Measure	Data Grantee Reports
<b>Number of offenders who qualify for the technology career services</b>	A. Number of offenders who qualified to participate in technology career services as of the last day of the reporting period  B. Number of offenders selected to participate in technology career services as of the last day of the reporting period

## ***What does it mean?***

- This measure is used to monitor capacity.
- The “A” value represents the TOTAL number of offenders who qualified for the program. Qualified is defined as those offenders that may be released and through a set of pre-assessment criteria may be eligible for enrollment into the program.
- The “B” value represents a proportion of the qualified pool that are selected to participate in the technology career services program.
- Program records are the preferred data source.



# Program Performance Measures

Measure	Data Grantee Reports
<b>Number of offenders who enroll and complete technology career services</b>	<p>A. Number of offenders enrolled in <b>technology career services</b> who are carried over from the previous reporting period</p> <p>B. Number of NEW offenders who enroll in <b>technology career services</b> as of the last day of the reporting period</p> <p>C. Number of offenders who exited <b>technology career services</b> without completion as of the last day of the reporting period (DOES NOT INCLUDE SUCCESSFUL COMPLETION)</p> <p>D. Number of offenders who successfully completed <b>technology career services</b> as of the last day of the reporting period</p>

## *What does it mean?*

- This indicator measures the change in the number of offenders who enroll for technology career services and is used to monitor capacity. Enrollment is defined as active participation in reentry services based on a completed needs assessment and an appropriate transition plan.



# Demographics Matrix

- The data reported represents all offenders who are enrolled in the technology career program for the reporting period.
- The demographics matrix must be completed for participants who receive pre release and/or post release services. There will be two separate matrices to fill out. Please remember to track these program participants separately.
- For the first reporting period, enter the number of participating offenders by race and gender.
- In subsequent reporting periods, please report only the number of **NEW** program participants added as of the last day of the reporting period.
- The Performance Measurement Tool will total data for you.

Racial/Ethnic/ Cultural Group	# Male	# Female
African American		
Asian/Pacific Islander		
Caucasian/Non-Latino		
Do not know		
Hispanic/Latino		
Multi-racial		
Native American		
Other		
Total		



# Program Performance Measures

Measure	Data Grantee Reports
<b>Number of hours of training received by offenders</b>	A. Number of hours of technology career training received by offenders as of the last day of the reporting period

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## ***What does it mean?***

- This measure is used to determine the training that was provided to offenders in the technology career field.

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## ***How to report ...***

- The “A” value represents the number of hours of technology career training received by offenders.



# Program Performance Measures

Measure	Data Grantee Reports
Number of mentors	<ul style="list-style-type: none"><li>A. Number of mentors carried over from the previous reporting period</li><li>B. Number of NEW mentors recruited as of the last day of the reporting period</li><li>C. Number of mentors no longer participating in the program as of the last day of the reporting period</li></ul>

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## ***What does it mean?***

- This measure is used to determine the mentoring services provided to offenders.

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## ***How to report ...***

- The “A” value represents the number of mentors carried over from the previous reporting period who are still participating as of the last day of the reporting period.
- The “B” value represents the number of NEW mentors recruited or added to the program as of the last day of the reporting period.
- The “C” value represents the number of mentors no longer participating in the program for any reason as of the last day of the reporting period.



# Program Performance Measures

Measure	Data Grantee Reports
<b>Number of mentors successfully completing training</b>	A. Total number of mentors trained as of the last day of the reporting period B. Of those reported in “A,” the number of mentors successfully completing training

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## ***What does it mean?***

- This measure is used to determine the mentoring services provided to offenders

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## ***How to report ...***

- The “A” value represents the total number of mentors trained as of the last day of the reporting period.
- The “B” value represents the number of those mentors trained who successfully completed training.



# Program Performance Measures

Measure	Data Grantee Reports
<b>Number of offenders matched with a mentor</b>	<ul style="list-style-type: none"><li>A. Number of offenders matched with a mentor in a previous reporting period, who continue to have a mentor</li><li>B. Number of offenders matched with a mentor as of the last day of the reporting period</li><li>C. Number of offenders who lost a mentor as of the last day of the reporting period</li></ul>

## ***What does it mean?***

- This measure is used to determine the mentoring services provided to offenders.

## ***How to report ...***

- The “A” value represents the number of offenders who were matched with a mentor in a previous reporting period and have continued with the mentor as of the last day of the reporting period.
- The “B” value represents the number of offenders matched with a mentor during the reporting period.
- The “C” value represents the number of offenders who lost a mentor during the reporting period.



# Program Performance Measures

Measure	Data Grantee Reports
<b>Number of offenders who enroll in employment services</b>	A. Number of offenders enrolled in <b>employment services</b> who are carried over from the previous reporting period B. Number of NEW offenders who enroll in <b>employment services</b> as of the last day of the reporting period C. Number of offenders who exited <b>employment services</b> without completion as of the last day of the reporting period (DOES NOT INCLUDE SUCCESSFUL COMPLETION)

## *What does it mean?*

- This indicator measures the change in the number of offenders who enroll in and complete services identified based on a needs assessment and appropriate transition plan.

## *How to report ...*

- The “A” value indicates the number of offenders enrolled in **employment services** who are carried over from the previous reporting period.
- The “B” value indicates the number of NEW offenders who enroll in **employment services** as of the last day of the reporting period.
- The “C” value indicates the number of offenders who are no longer participants in **employment services** (DOES NOT INCLUDE SUCCESSFUL COMPLETION).



# Program Performance Measures

Measure	Data Grantee Reports
<b>Number of offenders who obtain and maintain employment</b>	A. Number of offenders who obtain employment as of the last day of the reporting period B. Number of offenders that were employed for 3 or more months as of the last day of the reporting period C. Number of offenders that were employed for 6 or more months as of the last day of the reporting period

## ***What does it mean?***

- This measure is used to indicate the job placement of offenders who have completed the program and been released.

## ***How to report ...***

- The “A” value represents the number of offenders who obtain employment as of the last day of the reporting period.
- The “B” value represents the number of offenders that were employed for 3 or more months as of the last day of the reporting period.
- The “C” value represents the number of offenders that were employed for 6 or more months as of the last day of the reporting period.



# Program Performance Measures

Measure	Data Grantee Reports
<b>Number of offenders who earn wages at or above the Federal minimum wage</b>	A. Total number of offenders who completed technology career services and earn wages at or above the Federal minimum wage as of the last day of the reporting period

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## ***What does it mean?***

- This measure is used to indicate the job placement of offenders who have completed technology career services.
- The Federal minimum wage is set by the U.S. Department of Labor and is currently \$7.25.

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## ***How to report ...***

- The “A” value represents the total number of offenders who completed technology career services and now earn an hourly wage at or above the Federal minimum wage.



# Program Performance Measures

Measure	Data Grantee Reports
<b>Number of offenders enrolled in educational services (besides technology career services)</b>	<p>A. Number of offenders enrolled in <b>educational services</b> who are carried over from the previous reporting period</p> <p>B. Number of NEW offenders who enroll in <b>educational services</b> as of the last day of the reporting period</p> <p>C. Number of offenders who exited <b>educational services</b> as of the last day of the reporting period (DOES NOT INCLUDE SUCCESSFUL COMPLETION)</p>

## *What does it mean?*

- This indicator measures the change in the number of offenders who enroll in and complete services identified, based on a needs assessment and appropriate transition plan.

## *How to report ...*

- The “A” value indicates the number of offenders enrolled in **educational services** that are carried over from the previous reporting period.
- The “B” value indicates the number of NEW offenders who enroll in **educational services** as of the last day of the reporting period.
- The “C” value indicates the number of offenders who are no longer participants in **educational services** (DOES NOT INCLUDE SUCCESSFUL COMPLETION).



# Program Performance Measures

Measure	Data Grantee Reports
<b>Number of offenders who obtain education degrees or certificates</b>	<ul style="list-style-type: none"><li>A. Number of offenders who obtain a GED certificate as of the last day of the reporting period</li><li>B. Number of offenders who obtain an English as a Second Language (ESL) certificate as of the last day of the reporting period</li><li>C. Number of offenders who obtain a high school diploma as of the last day of the reporting period</li><li>D. Number of offenders who obtain higher education as of the last day of the reporting period</li><li>E. Number of offenders who obtain a certificate through the technology career program as of the last day of the reporting period</li></ul>

## ***How to report ...***

- The “A” value represents the number of offenders who obtain a GED certificate during the reporting period.
- The “B” value represents the number of offenders who obtain an ESL certificate as of the last day of the reporting period.
- The “C” value represents the number of offenders who obtain a high school diploma as of the last day of the reporting period.
- The “D” value represents the number of offenders who obtain higher education as of the last day of the reporting period.
- The “E” value represents the number of offenders who obtained a certificate through the technology career program as of the last day of the reporting period.



# Program Performance Measures

Measure	Data Grantee Reports
<b>Number of offenders who receive transition or case plans</b>	A. Of those who complete technology-career services, enter the number who received a transition or case plan as of the last day of the reporting period

## ***What does it mean?***

- This measure is used to indicate the need in post release based on offenders receiving transition or case plans.
- A transition or case plan is an individualized plan for an offender transitioning from a correctional facility to the community. Most transition or case plans assess the needs of the offender to help him or her successfully transfer to the community.
- Some of the areas assessed include substance abuse issues, family dynamics, psychological state, medical assessment, and employment opportunities.

## ***How to report ...***

- The “A” value represents the proportion of offenders who complete technology career services and who receive a transition or case plan as of the last day of the reporting period.



# Program Performance Measures

Measure	Data Grantee Reports
<b>Number of parole or probation officers in the program</b>	A. Total number of parole or probation officers who work directly with technology career participants as of the last day of the reporting period

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## ***What does it mean?***

- This measure is used to indicate the provision of parole or probation and oversight of participants.

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## ***How to report ...***

- The “A” value represents the total number of parole or probation officers who work directly with technology career participants as of the last day of the reporting period.



# Program Performance Measures

Measure	Data Grantee Reports
<b>Number of case managers for the program</b>	A. Total number of case managers who work directly with technology career participants as of the last day of the reporting period

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## ***What does it mean?***

- This measure is used to indicate the provision and oversight of participants.

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## ***How to report ...***

- The “A” value represents the total number of case managers who work directly with technology courts participants as of the last day of the reporting period.



# Program Performance Measures

Measure	Data Grantee Reports
<b>Enrollment in services in a post-release setting</b>	<ul style="list-style-type: none"><li>A. Number of offenders enrolled in substance abuse services in a post release setting as of the last day of the reporting period</li><li>B. Number of offenders enrolled in mental health services in a post release setting as of the last day of the reporting period</li><li>C. Number of offenders enrolled in employment services in a post release setting as of the last day of the reporting period</li><li>D. Number of offenders enrolled in education services in a post release setting as of the last day of the reporting period</li><li>E. Number of offenders enrolled in housing services in a post release setting as of the last day of the reporting period</li><li>F. Number of offenders enrolled in pro-social services in a post release setting as of the last day of the reporting period</li><li>G. Number of offenders enrolled in mentoring services in a post release setting as of the last day of the reporting period</li></ul>

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## ***What does it mean?***

- This measure is used to indicate the change in the number of offenders who enroll in needed post-release services based on a transition plan.

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## ***How to report ...***

- The “A” value represents the number of offenders enrolled in substance abuse services in a post-release setting as of the last day of the reporting period.
- The “B” value represents the number of offenders enrolled in mental health services in a post-release setting as of the last day of the reporting period.
- The “C” value represents the number of offenders enrolled in employment services in a post release setting as of the last day of the reporting period.
- The “D” value represents the number of offenders enrolled in education services in a post release setting as of the last day of the reporting period.
- The “E” value represents the number of offenders enrolled in housing services in a post release setting as of the last day of the reporting period.
- The “F” value represents the number of offenders enrolled in pro-social services in a post release setting as of the last day of the reporting period.
- The “G” value represents the number of offenders enrolled in mentoring services in a post release setting as of the last day of the reporting period.



# Program Performance Measures

Measure	Information Grantee Reports
<b>Number of offenders who exit all Second Chance services (successfully or unsuccessfully)</b>	<ul style="list-style-type: none"><li>A. Number of participants who successfully completed ALL program requirements (successfully closed case)</li><li>B. Number of participants who did not complete the program due to a failure to participate</li><li>C. Number of participants who did not complete the program due to absconding</li><li>D. Number of participants who did not complete the program due to technical violation of supervised release (not reincarcerated)</li><li>E. Number of participants who did not complete the program due to revocation of supervised release (not reincarcerated)</li><li>F. Number of participants who did not complete the program due to reincarceration</li><li>G. Number of participants who did not complete the program due to moving away</li><li>H. Number of participants who did not complete the program due to transferring of jurisdiction (or case transfer)</li><li>I. Number of participants who did not complete the program due to death</li><li>J. Number of participants who did not complete due to “other” reasons</li></ul>

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## *How to report ...*

- The “A” value represents the number of participants who successfully completed ALL program requirements and are successfully closed cases.
- The “B” value represents the number of participants who did not complete the program due to failure to participate.
- The “C” value represents the number of participants who did not complete the program due to absconding.
- The “D” value represents the number of participants who did not complete the program due to technical violation of supervised release, but were not reincarcerated.
- The “E” value represents the number of participants who did not complete the program due to revocation of supervised released, but were not reincarcerated.
- The “F” value represents the number of participants who did not complete the program due to reincarceration.
- The “G” value represents the number of participants who did not complete the program due to moving away.
- The “H” value represents the number of participants who did not complete the program due to transferring of jurisdiction or case transfer.
- The “I” value represents the number of participants who did not complete the program due to death.
- The “J” value represents the number of participants who did not complete the program due to other reasons.



# Program Performance Measures

Measure	Data Grantee Reports
<p><b>Rate of recidivism for offenders receiving services following initial release</b></p> <p><b>Data reported for all successful completions during the project period</b></p>	<ul style="list-style-type: none"><li>A. Total number of participants receiving reentry court services as of the last day of the reporting period</li><li>B. Of those in A, the number of participants who were arrested as of the last day of the reporting period</li><li>C. Of those in A, the number of participants who had technical violations of terms of supervised release as of the last day of the reporting period</li><li>D. Of those in A, the number of participants who were convicted of a new crime as of the last day of the reporting period</li><li>E. Of those in A, the number of participants who had a revocation of the terms of supervised release as of the last day of the reporting period</li><li>F. Of those in A, the number of participant who were reincarcerated as of the last day of the reporting period</li></ul>

**This question will also be asked for ALL successful completions during the project period.**

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## ***What does it mean?***

- This measure is used to indicate the rate of recidivism for offenders receiving services following initial release.

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## ***How to report ...***

- For the “A” value, report the total number of participants receiving reentry court services as of the last day of the reporting period.
- For the “B” value, report the proportion of participants who received services and were arrested as of the last day of the reporting period.
- For the “C” value, report the proportion of participants who received services and had technical violations of the terms of supervised release as of the last day of the reporting period.
- For the “D” value, report the proportion of participants who received services and were convicted of a new crime as of the last day of the reporting period.
- For the “E” value, report the proportion of participants who received services and had a revocation of the terms of supervised release as of the last day of the reporting period.
- For the “F” value, report the proportion of participants who received services and were reincarcerated as of the last day of the reporting period.

**This question will also be asked for ALL successful completions during the project period.**

# Narrative Questions

#	Question
1	What were your accomplishments within this reporting period?
2	What goals were accomplished, as they relate to your grant application?
3	What problem or barriers did you encounter, if any, within the reporting period that prevented you from reaching your goals or milestones?
4	Is there any assistance that BJA can provide to address any problems or barriers identified in question #3 above?
5	Are you on track to fiscally and programmatically complete your program as outlined in your grant application? (Please answer YES or NO and if no, please explain.)
6	What major activities are planned for the next 6 months?
7	Based on your knowledge of the criminal justice field, do you have any innovative programs or accomplishments that you would like to share with BJA?

## ***How to report ...***

Answers should be based on the previous 6 months of activity and will only be asked in the April-June and October-December reporting periods. There is an 8,000 answer limit per question.



## Contact Information

### Web site

To access the PMT Web site, please go to:  
<http://www.bjaperformancetools.org>

### Technical Assistance

E-mail: [bjapmt@csrincorporated.com](mailto:bjapmt@csrincorporated.com)

Toll-free: 1 (866) 252-6867

## Questions/Comments